

Math 495 Fall 2008: Intensive Training

Olga Radko

September 25, 2008

Tuesday, September 23rd, 10 am – 5 pm, MS 6629

1. 10:00 - 10:25 Welcome, Overview of Math 495 and Introduction of TACs (Olga Radko)
2. 10:30 - 11:00 The Job (Radko, TA manual 4.2 - 4.4)
3. 11:00 - 11:30 Before Day One (Will Conley, TA manual 6.1)
4. 11:30 - 11:50 Day One (Bryant Mathews, TA manual 6.2)
5. 11:50 - 12:00 TA/Faculty Relations (Radko)
6. 12:00 - 1:00 *Lunch* will be served
7. 1:00 - 1:30 UAW - The TAs' Union (UAW representative)
8. 1:30 - 1:40 The PIC Program (Paul Bunn, TA manual 4.3 and 6.7)
9. 1:40 - 2:30 TAing at UCLA
 - (a) class web page
 - (b) TAs in the SMA – Student Math Center (TA manual 5.2)
 - (c) TAs in Upper Division Courses (TA manual 4.3)
10. 2:30 - 2:50 Tea and Cookies Will be Served (UCLA)
11. 2:50- 3:10 Micro Teaching Demonstration (TACs)
12. 3:10 - 5:00 Small Group Meetings:

- (a) Importance of Preparation
- (b) Visits (of Experienced TAs by new TAs)
- (c) Micro Teaching Assignments and Videotaping
- (d) Observations (of New TAs by Mentor TACs)
- (e) General Discussion

Wednesday, September 24th, 2pm - 5 pm, MS 6629

1. 2:00 - 2:50 After Day One: Weekly Discussion Sections (Paul Bunn, TA manual 6.3 - 6.5)
 - (a) Managing Time; Encouraging Participation; Discipline Problems;
 - (b) Choosing problems to present;
 - (c) Handling the homework and communicating with the readers.
2. 2:50 - 3:00 MyUCLA gradebook (TACs)
3. 3:00 - 5:00 Micro Teaching in the Following Rooms:
 - Paul: MS 3974 (SMC)
 - Bryant: MS 6620A (lounge)
 - Will: MS 6118
 - Olga: MS 6627