

# Math 495 - Intensive Training - Fall 2005

Andrea Brose, TA Training Faculty Advisor

27th and 28th of September 2005

*Tuesday the 27th, 10AM-5PM, MS 6620*

- (1) 10:00-10:15 Welcome by Vice Undergraduate Chair Don Blasius and TA training Faculty Advisor Andrea Brose
- (2) 10:15-10:25 Overview of Math 495 and Introduction of TACs (Brose)
- (3) 10:25-10:45 TAs' Responsibilities and Limitations (Brose)
- (4) 10:45-11:10 **Activity 1:** Who Are You and Why Are You Here?
- (5) 11:10-11:30 Before Day One (TACs, TA manual 5.1)
- (6) 11:30-11:50 Day One (TACs, TA manual 5.2)
- (7) 11:50-12:00 TA/Faculty Relations (Brose)
  
- (8) 12:00-1:00 *Lunch* will be served.
  
- (9) 1:00-1:30 TAs' Union (Union's speaker)
- (10) 1:30-2:00 Micro Teaching Demonstration (TACs)
- (11) 2:00-2:20 Tea and Cookies Will be Served (UCLA)
- (12) 2:20-3:00 **Activity 2:** Importance of Preparation
- (13) 3:00-5:00 Small Group Meetings:
  - i. Introductions
  - ii. Observations (of Experienced TAs by New TAs)
  - iii. Micro Teaching Assignments
  - iv. Visits (of new TAs by Mentor TACs)
  - v. Videotaping
  - vi. General Discussion

*Wednesday the 28th, 10AM-2PM, MS 6620*

- (1) 10:00-10:15 The PIC Program (TACs)
- (2) 10:15-10:45 TAing at UCLA (TACs)
  - i. TAs in the Student Math Center (SMC)
  - ii. TAs in Upper Division Courses
- (3) 10:45-12:00 After Day One: Weekly Discussion Sections: (TACs, TA manual 5.3.1-5.3.3)
  - i. Managing Time; Encouraging Participation; Discipline Problems
  - ii. Homework Collection and Return; Readers.
- (4) 12:00-12:15 MyUCLA gradebook (TACs)
- (5) 12:15-12:25 TA Grievance Procedure (TACs)
- (6) 12:25-2:00 Micro Teaching in the Following Rooms:
  - Brooke:
  - Claus:
  - Ning:
  - Andrea: