

## GENERAL INFORMATION

**TEXT:** J. Stewart, *Calculus*, 5th edition, Brooks/Cole Publishing Co., 2003.

**OFFICE HOURS:** Students in both Lecture 1 and Lecture 3 are welcome to attend the office hours of the instructors and the teaching assistants assigned to either lecture. A Supplementary Information sheet listing the office locations and office hours of these instructors and teaching assistants will be distributed as soon as the information is available.

**HOMEWORK:** The detailed assignments can be found in the **HOMEWORK ASSIGNMENTS** on the reverse of this page. Homework problem are not to be handed in, but should be done carefully since they will be the basis for the weekly quizzes (see below).

**DISCUSSION SECTION:** The main purpose of the section is to administer a quiz that consists of one problem from the homework assignments. The quizzes will be graded and returned to you at the following week's discussion section meeting. Teaching assistants will also answer questions concerning the lectures and the text and, as time permits, discuss homework problems. The first quizzes will take place during the week of October 10.

**EXAMINATIONS:** Examinations and quizzes will be closed book and no calculators may be used, but a blank 3" by 5" card will be supplied for each examination, on which you may write any notes you wish. The first midterm will be on Friday, October 28 and the second midterm on Friday, November 18. The final exam is on Friday, December 16, from 8 to 11. More detailed information about each examination will be distributed well before the exam. In particular, this information will include the **locations** of the examinations, which will be different from the course lecture room#.

**GRADING:** The quizzes count 10% of the grade, each midterm counts 20% of the grade and the final counts 50%. The Mathematics Department uses plus-minus grading, that is: A+, A, A-, B+, B, B-, etc.

**INCOMPLETES:** By the rules of the College of Letters and Science and of the Department of Mathematics, the grade of I (incomplete) can only be granted only to students who miss the final examination, can supply adequate documentation for their absence and, in the judgement of their instructor, were doing satisfactory work up to the final, that is, their grade on the two midterms and the quizzes is at least a C. A make-up final examination must be given as soon as possible, usually at the end of the first week of the next term. No part of the course may be repeated to remove the I grade.

**WEB SITE:** You can access the Mathematics 31A/3 home page at

<http://www.math.ucla.edu/classes/math/05f/31a.3.05f/default.html>

The home page will contain all the handouts for the course as they are distributed. Sample examinations and their solutions will be posted on the Web site before each examination. After each examination in the course is graded, its solutions will be posted also.

**MATH 31AX:** A one-unit supplementary course on the topics of the history of calculus and the theory of limits will meet Tuesdays at 2:00. An information sheet is available in lecture or download it from the Web site.