

Math 495 - Intensive Training - Fall 2007

Andrea Brose, TA Training Faculty Advisor

25th and 26th of September 2007

Tuesday the 25th, 10am-5pm, MS 6620

- (1) 10:00-10:15 Welcome by Graduate Vice Chair Don Blasius and TA training Faculty Advisor Andrea Brose
- (2) 10:15-10:25 Overview of Math 495 and Introduction of TACs (Brose)
- (3) 10:25-11:00 The Job (Brose, TA manual 4.2-4.4)
- (4) 11-11:30 Before Day One (TACs, TA manual 6.1)
- (5) 11:30-11:50 Day One (TACs, TA manual 6.2)
- (6) 11:50-12:00 TA/Faculty Relations (Brose)

- (7) 12:00-1:00 *Lunch* will be served.

- (8) 1:00-1:30 UAW - The TAs' Union
- (9) 1:30-1:40 The PIC Program (TACs, TA manual 4.3 and 6.7)
- (10) 1:40-2:30 TAing at UCLA (TACs)
 - i. TAs in the SMC – Student Math Center (TACs, TA manual 5.2)
 - ii. TAs in Upper Division Courses (TACs, TA manual 4.3)
- (11) 2:30-2:50 Tea and Cookies Will be Served (UCLA)
- (12) 2:50-3:10 Micro Teaching Demonstration (TACs)
- (13) 3:10-5:00 Small Group Meetings:
 - i. Importance of Preparation

- ii. Visits (of Experienced TAs by new TAs)
- iii. Micro Teaching Assignments and Videotaping
- iv. Observations (of New TAs by Mentor TACs)
- v. General Discussion

Wednesday the 26th, 2pm-5pm, MS 6620

(1) 2:00-2:50 After Day One: Weekly Discussion Sections: (TACs, TA manual 6.3-6.5)

- i. Managing Time; Encouraging Participation; Discipline Problems
- ii. Homework Collection and Return; Readers.

(2) 2:50-3:00 MyUCLA gradebook (TACs)

(3) 3:00-5:00 Micro Teaching in the Following Rooms:

- John MS 6221
- Paul MS 3974
- Zubin MS 6118
- Andrea MS 6627